

# 3633 - CID510071C\_GloucesterCounty\_CFPF

## Application Details

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### Funding Opportunity:

3292-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY25 Round 6

**Funding Opportunity Due Date:** Dec 1, 2025 11:59 PM

**Program Area:** Virginia Community Flood Preparedness Fund

**Status:** Under Review

**Stage:** Final Application

**Initial Submit Date:** Nov 30, 2025 5:26 PM

**Initially Submitted By:** Clara Vaughn

**Last Submit Date:**

**Last Submitted By:**

## Contact Information

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### Primary Contact Information

**Active User\*:** Yes

**Type:** External User

**Name\*:** Ms. Clara Vaughn  
Salutation First Name Last Name

**Title:** Grant Writer Program Manager

**Email\*:** cbaughn@mppdc.com

**Address\*:** 4521 Lewis B. Puller Memorial Highway

Shacklefords Virginia 23156-3115  
City State/Province Postal Code/Zip

**Phone\*:** 757-710-2623 Ext.

Phone

###-###-####

**Fax:** ###-###-####

**Comments:**

## Organization Information

**Status\*:** Approved

**Name\*:** Gloucester County

**Organization Type\*:** County Government

**Tax ID\*:** 546001312

**Unique Entity Identifier (UEI)\*:** WQ9RYBVLJ7R8

**Organization Website:**

**Address\*:** 6489 Main Street

Gloucester Virginia 23061-  
City State/Province Postal Code/Zip

**Phone\*:** (804) 693-4042 Ext.  
###-###-####

**Fax:** ###-###-####

**Benefactor:**

**Vendor ID:**

**Comments:**

## VCFPF Applicant Information

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### ***Project Description***

**Name of Local Government\*:** Gloucester County

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

**NFIP/DCR Community** 510071

**Identification Number (CID)\*:**

If a state or federally recognized Indian tribe,

**Name of Tribe:**

**Authorized Individual\*:** Carol Steele  
First Name Last Name

**Mailing Address\*:** 6489 Main Street  
Address Line 1  
Address Line 2

Gloucester Virginia 23061  
City State Zip Code

**Telephone Number\*:** 804-693-4042

**Cell Phone Number\*:** 804-699-7425

**Email\*:** csteele@gloucesterva.info

Is the contact person different than the authorized individual?

**Contact Person\*:** No

**Enter a description of the project for which you are applying to this funding opportunity**

**Project Description\*:**

This project will create a Gloucester Point Beach Resilience Master Plan, creating a roadmap for implementation projects needed to protect and preserve the only publicly accessible beach in Gloucester County. The Plan will evaluate future flood protection and stormwater drainage efforts at the site located in a high-risk Special Flood Hazard Area, protecting the park, its infrastructure, and the natural habitats enjoyed by over 150,000 residents and visitors annually.

**Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.**

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

**Benefit a low-income geographic area\*:** Yes

Information regarding your census block(s) can be found at [census.gov](http://census.gov)

**Census Block(s) Where Project will Occur\*:** 1034

**Is Project Located in an NFIP** Yes

**Participating Community?\*:**

**Is Project Located in a Special Flood Hazard Area?\*:** Yes

**Flood Zone(s) (if applicable):** AE & VE

**Flood Insurance Rate Map Number(s) (if applicable):** 51073C0257F

## Eligibility - Round 4

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### ***Eligibility***

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

**Local Government\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

**Letters of Support\*:** N/A  
Yes - Eligible for consideration  
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

**Previously Funded\*:** No  
Yes - Not eligible for consideration  
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

**Evidence of Match Funds\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration  
N/A - Match not required

## Scoring Criteria for Capacity Building & Planning - Round 4

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### ***Scoring***

**Eligible Capacity Building and Planning Activities (Select all that apply) – Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.**

#### **Capacity Building and Planning\*:**

Development of a new resilience plan, Goal planning, implementation, and evaluation, Long-term maintenance strategy, Resource assessments, planning, strategies, and development, Stakeholder engagement and strategies

**Is the project area socially vulnerable? (based on ADAPT Virginia's Social Vulnerability Index Score)**

#### **Social Vulnerability Scoring:**

Very High Social Vulnerability (More than 1.5)

High Social Vulnerability (1.0 to 1.5)

Moderate Social Vulnerability (0.0 to 1.0)

Low Social Vulnerability (-1.0 to 0.0)

Very Low Social Vulnerability (Less than -1.0)

**Socially Vulnerable\*:** Low Social Vulnerability

**Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?**

**NFIP\*:** No

#### **Is the proposed project in a low-income geographic area as defined below?**

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

**Low-Income Geographic Area\*:** Yes

**Does this project provide "community scale" benefits?**

**Community Scale Benefits\*:** More than one census block

#### **Comments:**

The project will develop a Resilience Master Plan guiding long-term improvements that protect this high-risk coastal area from flooding, preserving access to the boat ramps used by first responders and providing regional benefits to public safety.

# Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

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## ***Scope of Work - General Information***

### **Upload your Scope of Work**

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

**Scope of Work Attachment\*:** Scope of Work.pdf

**Comments:**

## ***Budget Narrative***

**Budget Narrative Attachment\*:** Budget Narrative.pdf

**Comments:**

# Scope of Work Supporting Information - Capacity Building and Planning

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## ***Scope of Work Supporting Information***

**Describe identified resource needs including financial, human, technical assistance, and training needs**

### **Resource need identification\*:**

The Gloucester Point Public Access Site (GPPAS) is located in a high-risk Special Flood Hazard Area subject to recurrent flooding and drainage issues that damage Gloucester Point Beach Park's infrastructure and natural habitats, and the financial and staff capacity of Gloucester County to maintain the usability of the site's public facilities. A successful Round 5 CFPF application has been secured to construct a living shoreline at the property, which will serve to widen the beach and heighten dunes to provide greater protection during storms and reduce flooding at the site. With this critical funding in place to address the most urgent flood mitigation needs, there is a need to develop a comprehensive strategy to address the site's current and future resilience and mitigation needs, including protection of the public parking areas, restroom facilities, playground, boardwalk, boat ramps, and access roads that remain vulnerable to flooding.

This project will identify and recommend solutions that protect and preserve the GPPAS and its infrastructure through development of a Gloucester Point Beach Resilience Master Plan, ensuring access remains available for the over 150,000 residents and visitors who utilize the park each year, as well as the first responders who rely on the boat ramps at this site for rescue efforts. Gloucester County does not have the current staff capacity to develop a Resilience Master Plan internally and financial support is essential to hire technical experts to carry out this vital work.

**Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors**

### **Development of Existing or New**

#### **Staff\*:**

Gloucester County staff will contract with expert consultants that can develop the Gloucester Point Beach Resilience Master Plan, providing staff with a data-driven document to be leveraged when applying for future state and federal grants or loans to implement mitigation activities recommended in the Plan. Contracting with a consultant is the most cost-effective method to complete this 14-month project and to avoid creating unsustainable staff expenses. Gloucester County staff plans to build on the investment in this Resilience Master Plan to demonstrate due diligence when applying for future funding opportunities by citing the background, flood

vulnerability data, anticipated mitigation outcomes, designs, and budgets described in the Plan. The Gloucester County Board of Supervisors intends to formally adopt the Plan, strengthening future funding proposals by naming specific flood mitigation projects as priorities in a locally adopted plan.

**Where capacity is limited by funding, what strategies will be developed to increase resources in the local government? (This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)**

**Resource Development**

**Strategies\*:**

This project will develop a Gloucester Point Beach Resilience Master Plan that identifies, recommends, and prioritizes projects to mitigate flooding and drainage issues at the Gloucester Point Public Access Site. It will include information on potential funding sources for each recommended project (state and federal grants and loans; Gloucester County operating or capital improvement funds). The Plan will establish a cost-effective, strategic approach to implementing flood mitigation solutions by prioritizing projects with the highest cost-benefit ratio in reducing flooding impacts, emphasizing nature-based solutions whenever feasible.

**Describe policy management and/or development plans**

**Policy management and/or development\*:**

This project will develop a comprehensive Gloucester Point Beach Resilience Master Plan for the Gloucester Point Public Access Site (GPPAS), including legal analysis and County-level policy recommendations.

The GPPAS includes a public beach and park, boat landings, surrounding shorelines, and the adjacent stormwater drainage area. The Master Plan will build on the Middle Peninsula All Hazard Mitigation Plan (HMP) and the Virginia Coastal Resilience Master Plan (CRMP) to provide locally specific analysis on assets, threats, vulnerability, and risks to the GPPAS. It will identify a prioritized list of recommended flood mitigation measures ranging from physical adaptation projects to policy development at the County level. Priority will be given to addressing critical assets within the project area; employing cost-effective, nature-based solutions; and implementing strategies that benefit the surrounding community through flood mitigation. Legal analysis of the proposed solutions will be included as part of the Master Plan development, and this information will be incorporated into the Plan's final recommendations.

**Describe plans for stakeholder identification, outreach, and education strategies**

**Stakeholder identification, outreach, and education strategies\*:**

Local residents, businesses, and other stakeholders will be identified by consultants with guidance from Gloucester County staff early in the project performance period. Gloucester County has already identified several stakeholders, including Virginia Department of Transportation staff, who will be invited to provide feedback as assessments are conducted and designs are developed for access road improvements within VDOT's Right-of-Way; Virginia Department of Wildlife Resources staff, who will be invited to provide input as assessments are conducted and designs are produced on State-owned property and assets; and the Gloucester County Board of Supervisors, who will review, approve, and formally adopt the final Gloucester Point Beach Resilience Master Plan. Other potential stakeholders include, but are not limited to, the Gloucester County Chamber of Commerce; Gloucester County Parks, Recreation and Tourism Advisory Committee; Gloucester County Emergency Management Department; Virginia Institute of Marine Science; Middle Peninsula Planning District Commission; and Middle Peninsula Chesapeake Bay Public Access Authority.

Contracted consultants will be responsible for stakeholder identification, outreach, and education strategies, and will facilitate a series of public meetings, including a mid-project update and a final presentation to the Gloucester County Board of Supervisors, with support of Gloucester County staff. The Master Plan developed through this project will serve as a resource to inform and educate residents, business owners, community organizations, and other stakeholders on flood risks and resilience in the Gloucester Point area.

# Budget

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## **Budget Summary**

### **Grant Matching Requirement\*:**

LOW INCOME - Planning and Capacity Building - Fund 90%/Match 10%

\*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

Is a match waiver being requested?

**Match Waiver Request**      No

Note: only low-income communities are eligible for a match waiver.

\*:

**I certify that my project is in a low-income geographic area:**      Yes

**Total Project Amount (Request + Match)\*:**      \$281,825.00  
\*\*This amount should equal the sum of your request and match figures

**REQUIRED Match Percentage Amount:**      \$28,182.50

## BUDGET TOTALS

Before submitting your application be sure that you meet the match requirements for your project type.

### **Match Percentage:**

10.00%

Verify that your match percentage matches your required match percentage amount above.

**Total Requested Fund Amount:**      \$253,642.50

**Total Match Amount:**      \$28,182.50

**TOTAL:**      \$281,825.00

### **Personnel**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

### **Fringe Benefits**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

### **Travel**

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
	No Data for Table		

## ***Equipment***

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
No Data for Table			

## ***Supplies***

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
No Data for Table			

## ***Construction***

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
No Data for Table			

## ***Contracts***

<b>Description</b>	<b>Requested Fund</b>	<b>Match</b>	
	<b>Amount</b>	<b>Amount</b>	<b>Match Source</b>
Master Plan Development	\$253,642.50	\$28,182.50	Gloucester County Capital Improvement Plan
	<b>\$253,642.50</b>	<b>\$28,182.50</b>	

## ***Pre-Award and Startup Costs***

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
No Data for Table			

## ***Other Direct Costs***

<b>Description</b>	<b>Requested Fund Amount</b>	<b>Match Amount</b>	<b>Match Source</b>
No Data for Table			

## **Supporting Documentation - General**

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### ***Supporting Documentation***

<b>Named Attachment</b>	<b>Required Description</b>	<b>File Name</b>	<b>Type</b>	<b>Size</b>	<b>Upload Date</b>
Detailed map of the project area(s) (Projects/Studies)	Detailed Map of Project Area	Map of Project Area.pdf	pdf	565 KB	11/07/2025 02:27 PM
FIRMette of the project area(s) (Projects/Studies)	FEMA Flood Insurance Rate Map	National Flood Hazard Layer FIRMette.pdf	pdf	712 KB	10/24/2025 02:43 PM

Named Attachment	Required Description	File Name	Type	Size	Upload Date
Historic flood damage data and/or images (Projects/Studies)	Historic Flood Damage Data & Images	3. Historic Flood Damage Data Photos.pdf	pdf	2 MB	11/14/2025 02:53 PM
A link to or a copy of the current floodplain ordinance	Gloucester County Code of Ordinances - Floodplain Management	Gloucester County Floodplain Management.pdf	pdf	245 KB	10/24/2025 02:14 PM
Maintenance and management plan for project	Non-Fund financed maintenance and management plan for project	Maintenance Plan.pdf	pdf	103 KB	11/15/2025 07:10 PM
A link to or a copy of the current hazard mitigation plan	MPPDC Regional All Hazards Mitigation Plan 2021	MPPDC Regional All Hazards Mitigation Plan_2021.pdf	pdf	27 MB	10/24/2025 02:20 PM
A link to or a copy of the current comprehensive plan	County of Gloucester, Virginia Comprehensive Plan 2016-2036	Gloucester County Comprehensive Plan_2016.pdf	pdf	33 MB	10/24/2025 01:39 PM
Social vulnerability index score(s) for the project area	Social Vulnerability Index	Social Vulnerability Index.pdf	pdf	90 KB	10/24/2025 01:51 PM
Authorization to request funding from the Fund from governing body or chief executive of the local government	Resolution to approve submission of grant application to Community Flood Preparedness Fund	Gloucester Board of Supervisors Resolution of Support.pdf	pdf	52 KB	11/07/2025 10:33 AM
Signed pledge agreement from each contributing organization	Signed pledge agreement from Gloucester County	Letter of Match Commitment.pdf	pdf	86 KB	11/21/2025 02:39 PM
Maintenance Plan	<i>Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis tool, applicants may submit a narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits of a flood mitigation project and compares those benefits to its cost-effectiveness.</i>				
Benefit Cost Analysis					
Other Relevant Attachments	Vanasse Hangen Brustlin, Inc. Quote for Consulting Services	Proposal for Professional Consulting Services.pdf	pdf	584 KB	11/21/2025 02:59 PM

### **Letters of Support**

Description	File Name	Type	Size	Upload Date
Gloucester County Chamber of Commerce Letter of Support	LOS_Gloucester County Chamber of Commerce.pdf	pdf	34 KB	11/14/2025 02:38 PM
Gloucester County Emergency Management Department Letter of Support	LOS_Gloucester County Emergency Management.pdf	pdf	196 KB	11/07/2025 10:35 AM

<b>Description</b>	<b>File Name</b>	<b>Type</b>	<b>Size</b>	<b>Upload Date</b>
Gloucester County Parks & Recreation Advisory Committee Letter of Support	LOS_Gloucester County Parks Rec Advisory Committee.pdf	pdf	32 KB	11/12/2025 05:30 PM
Gloucester County Sheriff's Office Letter of Support	LOS_Gloucester County Sheriff.pdf	pdf	249 KB	11/07/2025 10:35 AM
Hampton Roads Planning District Commission Letter of Support	LOS_Hampton Roads PDC.pdf	pdf	1 MB	11/07/2025 02:32 PM
Middle Peninsula Chesapeake Bay Public Access Authority Letter of Support	LOS_Middle Peninsula PDC.pdf	pdf	210 KB	11/10/2025 02:30 PM
Middle Peninsula Planning District Commission Letter of Support	LOS_Middle Peninsula PDC.pdf	pdf	210 KB	11/07/2025 01:07 PM
Virginia Institute of Marine Science Letter of Support	LOS_VIMS.pdf	pdf	281 KB	11/07/2025 02:06 PM
Virginia Marine Resources Commission Letter of Support	LOS_VMRC.pdf	pdf	71 KB	11/24/2025 12:29 PM