

# 3768 - Montgomery County Resilience Plan Grant Application

## Application Details

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### Funding Opportunity:

3292-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY25 Round 6

**Funding Opportunity Due Date:** Dec 1, 2025 11:59 PM

**Program Area:** Virginia Community Flood Preparedness Fund

**Status:** Under Review

**Stage:** Final Application

**Initial Submit Date:** Dec 1, 2025 4:45 PM

**Initially Submitted By:** Meredith Jones

**Last Submit Date:**

**Last Submitted By:**

## Contact Information

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### Primary Contact Information

**Active User\*:** Yes

**Type:** External User

**Name\*:** Mrs. Meredith Tremel Jones  
Salutation First Name Middle Name Last Name

**Title:** County Engineer

**Email\*:** jonesmt@montgomerycountyva.gov

**Address\*:** 755 Roanoke St.  
Suite 1C

Christiansburg Virginia 24073  
City State/Province Postal Code/Zip

**Phone\*:** (540) 394-2120 54079  
Phone Ext.  
###-###-####

**Fax:** ###-###-####

**Comments:**

## Organization Information

**Status\*:** Approved

**Name\*:** Montgomery County

**Organization Type\*:** Local Government

**Tax ID\*:** 54-6001430

**Unique Entity Identifier (UEI)\*:** PUPGE7L97KD3

**Organization Website:** <https://montva.com/>

**Address\*:** 755 Roanoke St.  
Suite 1C  
  
Christiansburg Virginia 24060-  
City State/Province Postal Code/Zip

**Phone\*:** (540) 250-6613 Ext.  
###-###-####

**Fax:** ###-###-####

**Benefactor:**

**Vendor ID:**

**Comments:**

## VCFPF Applicant Information

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### *Project Description*

**Name of Local Government\*:** Montgomery County, VA

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

**NFIP/DCR Community Identification Number (CID)\*:** 510099

If a state or federally recognized Indian tribe,

**Name of Tribe:**

**Authorized Individual\*:** Angela Hill  
First Name Last Name

**Mailing Address\*:** 755 Roanoke St.  
Address Line 1  
Suite 2E  
Address Line 2  
Christiansburg Virginia 24073  
City State Zip Code

**Telephone Number\*:** 540-394-2120

**Cell Phone Number\*:** 540-230-7360  
**Email\*:** hillam@montgomerycountyva.gov

Is the contact person different than the authorized individual?

**Contact Person\*:** Yes

**Contact:** Meredith Jones  
First Name Last Name  
755 Roanoke St.  
Address Line 1  
Address Line 2  
Christiansburg Virginia 24073  
City State Zip Code

**Telephone Number:** 540-394-2090

**Cell Phone Number:** 540-230-7360

**Email Address:** jonesmt@montgomerycountyva.gov

Enter a description of the project for which you are applying to this funding opportunity

**Project Description\*:**

Application for a Grant for creation of a Resilience Plan

Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

**Benefit a low-income geographic area\*:** Yes

Information regarding your census block(s) can be found at [census.gov](https://www.census.gov)

**Census Block(s) Where Project will Occur\*:** 51121

**Is Project Located in an NFIP Participating Community?\*** Yes

**Is Project Located in a Special Flood Hazard Area?\*** No

**Flood Zone(s)**  
(if applicable):

**Flood Insurance Rate Map Number(s)**  
(if applicable):

## Eligibility - Round 4

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

**Local Government\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

**Letters of Support\*:** N/A  
Yes - Eligible for consideration  
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

**Previously Funded\*:** No  
Yes - Not eligible for consideration  
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

**Evidence of Match Funds\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration  
N/A - Match not required

## Scoring Criteria for Capacity Building & Planning - Round 4

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### **Scoring**

**Eligible Capacity Building and Planning Activities (Select all that apply) – Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.**

**Capacity Building and Planning\*:** Development of a new resilience plan

**Is the project area socially vulnerable?** (based on ADAPT Virginia's Social Vulnerability Index Score)

**Social Vulnerability Scoring:**

Very High Social Vulnerability (More than 1.5)

High Social Vulnerability (1.0 to 1.5)

Moderate Social Vulnerability (0.0 to 1.0)

Low Social Vulnerability (-1.0 to 0.0)

Very Low Social Vulnerability (Less than -1.0)

**Socially Vulnerable\*:** Moderate Social Vulnerability

**Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?**

**NFIP\*:** No

**Is the proposed project in a low-income geographic area as defined below?**

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

**Low-Income Geographic Area\*:** Yes

**Does this project provide "community scale" benefits?**

**Community Scale Benefits\*:** 50-100% of census block

**Comments:**

## Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

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### ***Scope of Work - General Information***

#### **Upload your Scope of Work**

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

**Scope of Work Attachment\*:** Flood Resilience Plan Scope of WORK Narrative 11-30-25.pdf

#### **Comments:**

Scope of Work Narrative

### ***Budget Narrative***

**Budget Narrative Attachment\*:** Budget Narrative Template and Narrative 12-1-25.pdf

#### **Comments:**

Budget Narrative: See also the Supplemental attached Budget Scope from WSSI for the breakdown of consultant charges

## Scope of Work Supporting Information - Capacity Building and Planning

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### ***Scope of Work Supporting Information***

**Describe identified resource needs including financial, human, technical assistance, and training needs**

#### **Resource need identification\*:**

The County is only requesting grant funds to acquire a professional consultant for help with the Resilience Plan. No other resource needs are requested.

**Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors**

#### **Development of Existing or New Staff\*:**

Again, the County is only requesting funds for a professional consultant to be procured using our local procurement guidelines. No other training or contractors for strengthening of skills is needed. The County has an existing floodplain manager who will be involved in the process.

**Where capacity is limited by funding, what strategies will be developed to increase resources in the local government? (This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)**

#### **Resource Development**

##### **Strategies\*:**

The County intends to match the 10% required out of its General Fund. We do not anticipate any other capacity needs at this time. The County will utilize existing staff to oversee the project management of the grant and assure that committees are established and grant reimbursements are requested.

**Describe policy management and/or development plans**

##### **Policy management and/or development\*:**

This is not anticipated for the Resilience Plan.

## Describe plans for stakeholder identification, outreach, and education strategies

### Stakeholder identification, outreach, and education strategies\*:

Please see the Scope from a consultant included as part of the grant for more detail. Stakeholders will be identified after a consultant is procured, to form a steering committee that will oversee the Resilience Plan process. The County, through the help of a consultant, intends to hold a two-phase community feedback effort. The consultant will focus on initial engagement, education, and collection of feedback utilizing multiple modes to reach the public; including but not limited to online/mailed surveys, in-person focus groups, and citizen interviews. Phase 2 will focus on garnering feedback on the draft plan with multi-modal means for collecting feedback. Community outreach, scheduling, and logistics will be handled by the County. In addition, the consultant will assist with technical content and establishing materials for the outreach efforts and education strategies. The consultant will also meet with stakeholders and community groups identified through the process.

## Budget

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### ***Budget Summary***

#### **Grant Matching Requirement\*:**

LOW INCOME - Planning and Capacity Building - Fund 90%/Match 10%

\*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

Is a match waiver being requested?

**Match Waiver Request** No

Note: only low-income communities are eligible for a match waiver.

\*:

**I certify that my project is in a low-income geographic area:** Yes

**Total Project Amount (Request + Match)\*:** \$106,000.00  
\*\*This amount should equal the sum of your request and match figures

**REQUIRED Match Percentage Amount:** \$10,600.00

## BUDGET TOTALS

Before submitting your application be sure that you meet the match requirements for your project type.

#### **Match Percentage:**

10.00%

Verify that your match percentage matches your required match percentage amount above.

**Total Requested Fund Amount:** \$95,400.00

**Total Match Amount:** \$10,600.00

**TOTAL:** \$106,000.00

### ***Personnel***

Description	Requested Fund Amount	Match Amount Match Source
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No Data for Table

***Fringe Benefits***

Description	Requested Fund Amount	Match Amount Match Source
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No Data for Table

***Travel***

Description	Requested Fund Amount	Match Amount Match Source
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No Data for Table

***Equipment***

Description	Requested Fund Amount	Match Amount Match Source
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No Data for Table

***Supplies***

Description	Requested Fund Amount	Match Amount Match Source
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No Data for Table

***Construction***

Description	Requested Fund Amount	Match Amount Match Source
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No Data for Table

***Contracts***

Description	Requested Fund Amount	Match Amount Match Source
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Consultant Resilience Plan	\$95,400.00	\$10,600.00 County General Funds
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	<b>\$95,400.00</b>	
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		<b>\$10,600.00</b>
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***Pre-Award and Startup Costs***

Description	Requested Fund Amount	Match Amount Match Source
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No Data for Table

***Other Direct Costs***

Description	Requested Fun Amount	Match Amount Match Source
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No Data for Table

# Supporting Documentation - General

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## ***Supporting Documentation***

<b>Named Attachment</b>	<b>Required Description</b>	<b>File Name</b>
Detailed map of the project area(s) (Projects/Studies)		
FIRMette of the project area(s) (Projects/Studies)		
Historic flood damage data and/or images (Projects/Studies)		
A link to or a copy of the current floodplain ordinance	Floodplain ordinance attached	Floodplain Ordinance.pdf
Maintenance and management plan for project		
A link to or a copy of the current hazard mitigation plan	Hazard Mitigation Plan 2025	Hazard Mitigation Plan 2025.pdf
A link to or a copy of the current comprehensive plan	The County is currently updating its COmp Plan through a forum called "Montgomery Matters". Please see the link here: <a href="https://storymaps.arcgis.com/stories/30d818a6cb164a74b4be87230e117a0b">https://storymaps.arcgis.com/stories/30d818a6cb164a74b4be87230e117a0b</a>	Comprehensive Plan ISSUU.pdf
Social vulnerability index score(s) for the project area		
Authorization to request funding from the Fund from governing body or chief executive of the local government	Authorization to request from the Fund	request from Fund.pdf



Named Attachment	Required Description	File Name
Signed pledge agreement from each contributing organization		
Maintenance Plan		
<i>Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis may submit a narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction mitigation project and compares those benefits to its cost-effectiveness.</i>		
Benefit Cost Analysis		
Other Relevant Attachments	Proof of matching Grant funds and letters of support from stakeholders (4 pages)	proof of match for grant and letters of support.pdf

### ***Letters of Support***

Description	File Name	Type	Size	Upload Date
No files attached.				