

3800 - CID510304F_PamunkeyIndianTribe_CFPF

Application Details

Funding Opportunity:

3292-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY25 Round 6

Funding Opportunity Due Date: Dec 1, 2025 11:59 PM

Program Area: Virginia Community Flood Preparedness Fund

Status: Under Review

Stage: Final Application

Initial Submit Date: Dec 1, 2025 3:14 PM

Initially Submitted By: Joseph Capella

Last Submit Date:

Last Submitted By:

Contact Information

Primary Contact Information

Active User*: Yes

Type: External User

Name*: Mr. Joseph Capella
Salutation First Name Last Name

Title:

Email*: joseph.capella@pamunkey.org

Address*: 1054 Pocahontas Trail

King William Virginia 23086
City State/Province Postal Code/Zip

Phone*: (804) 843-2452 Ext.

Phone

###-###-####

Fax: ###-###-####

Comments:

Organization Information

Status*: Approved
Name*: Pamunkey Indian Tribe
Organization Type*: Tribal Government
Tax ID*: 80-0376654
Unique Entity Identifier (UEI)*: HVBCJ2A6BVG7
Organization Website:
Address*: 1054 Pocahontas Trail

King William Virginia 23086-
City State/Province Postal Code/Zip

Phone*: 804-843-2452 Ext.
###-###-####

Fax: ###-###-####

Benefactor:

Vendor ID:

Comments:

VCFPF Applicant Information

Project Description

Name of Local Government*: Pamunkey Indian Tribe

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

NFIP/DCR Community 510304

Identification Number (CID)*:

If a state or federally recognized Indian tribe,

Name of Tribe: Pamunkey Indian Tribe

Authorized Individual*: Richard Matens
First Name Last Name

Mailing Address*: 1054 Pocahontas Trail
Address Line 1
Address Line 2

King William Virginia 23086
City State Zip Code

Telephone Number*: 804-885-3344

Cell Phone Number*: 804-885-3344

Email*: richard.matens@pamunkey.org

Is the contact person different than the authorized individual?

Contact Person*: Yes

Contact: Joseph Capella
First Name Last Name
1054 Pocahontas Trail
Address Line 1
Address Line 2
King William Virginia 23086
City State Zip Code

Telephone Number: 804-843-2452

Cell Phone Number: 908-601-0426

Email Address: joseph.capella@pamunkey.org

Enter a description of the project for which you are applying to this funding opportunity

Project Description*:

The Pamunkey Indian Reservation faces immense threat from sea level rise and flooding, with much of the land subject to submersion and frequent flooding by 2100. Accordingly, the Pamunkey Tribe aims to develop a flood resilience master plan in partnership with Dewberry, Kenah Consulting, and Old Dominion University's ICAR which will help guide community measures to protect land and citizens, ensure long-term economic viability, and honor the inseparability of natural and cultural resources.

Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

Benefit a low-income geographic area*: Yes

Information regarding your census block(s) can be found at census.gov

Census Block(s) Where Project will Occur*: Blocks 1026, 1041, 1042, 1064, 1065, 1066, 1067

Is Project Located in an NFIP Participating Community?*: Yes

Is Project Located in a Special Flood Hazard Area?*: Yes

Flood Zone(s) (if applicable): AE, X

Flood Insurance Rate Map Number(s) (if applicable): 51101C0235F, 51101C0255F

Eligibility - Round 4

Low-Income Geographic Area*: Yes

Does this project provide “community scale” benefits?

Community Scale Benefits*: 50-100% of census block

Comments:

The Pamunkey Reservation contains multiple census blocks, all of which represent Pamunkey citizens and their families who will benefit from this resilience plan.

Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

Scope of Work - General Information

Upload your Scope of Work

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

Scope of Work Attachment*: CID510304F_PamunkeyIndianTribe_CFPF_ScopeOfWork.pdf

Comments:

Budget Narrative

Budget Narrative Attachment*: CID510304F_PamunkeyIndianTribe_CFPF_BudgetNarrative.pdf

Comments:

Scope of Work Supporting Information - Capacity Building and Planning

Scope of Work Supporting Information

Describe identified resource needs including financial, human, technical assistance, and training needs

Resource need identification*:

The Tribe currently lacks both the staffing and financial capacity to develop a resilience plan and to undertake a stormwater study. Additionally, no dedicated funding for flood resilience is currently available within the Tribe. The funding requested in this proposal will enable the Tribe to meet critical resource needs by supporting the hiring of third-party consultants to conduct a stormwater study and develop a draft resilience plan that incorporates comprehensive community engagement and outreach strategies.

Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff.

This may include training of existing staff, hiring personnel, contracting consultants or advisors

Development of Existing or New

Staff*:

The funding requested will not cover training of existing staff training or hiring new staff. However, existing funding will be used to build Pamunkey staff capacity through formal training and certifications such as the Certified Floodplain Manager certification or DEQ's Stormwater and Erosion certification training. Upon competition and approval of the plan, tribal staff will gain a comprehensive understanding of flood impacts, risks, and actionable steps for project implementation through their close collaboration with the consultants and the advisors.

Where capacity is limited by funding, what strategies will be developed to increase resources in the local government?

(This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)

Resource Development

Strategies*:

The Tribe will actively be seeking other funding opportunities, such as the CFPF pipeline, to implement resilience strategies and actions identified in the plan. These will not only fund projects, but create new positions whose roles will be easier to identify once the plan is in place. The Tribe is partnering with ICAR-ODU and other partners to increase capacity for the duration of the project.

Describe policy management and/or development plans

Policy management and/or

development*:

The successfully adopted and approval plan will assist in identifying future projects, flood preparedness, and strategies as well as guiding the Tribe's future resilience policies and efforts. It will also help the tribe draft new ordinances into their governing documents to guide forward-thinking land, resource, and asset management by the government and citizens.

Describe plans for stakeholder identification, outreach, and education strategies

Stakeholder identification,

outreach, and education

strategies*:

The project team will host a series of meetings with stakeholders, including steering committee members and project partners identified in the Work Plan. These meetings will provide opportunities for discussion, information sharing, and the co-production of resilience strategies and actions. In addition, public meetings and engagement events will be held to capture input from a wide range of community members, ensuring that voices from all parts of the Tribe, regardless of socioeconomic status or race, are included in the planning process.

Budget

Budget Summary

Grant Matching Requirement*:

LOW INCOME - Planning and Capacity Building - Fund 90%/Match 10%

*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

Is a match waiver being requested?

Match Waiver Request

Note: only low-income communities are eligible for a match waiver.

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I certify that my project is in a low-income geographic area:

Total Project Amount (Request + Match)*: \$404,800.00

**This amount should equal the sum of your request and match figures

REQUIRED Match Percentage \$40,480.00

BUDGET TOTALS

Before submitting your application be sure that you meet the match requirements for your project type.

Match Percentage:

10.35%

Verify that your match percentage matches your required match percentage amount above.

Total Requested Fund Amount: \$362,900.00**Total Match Amount:** \$41,900.00**TOTAL:** \$404,800.00***Personnel***

Description	Requested Fund Amount	Match Amount	Match Source
Cultural Resources Director in-kind match	\$0.00	\$6,650.00	Pamunkey internal funds
Natural Resources Director in-kind match	\$0.00	\$13,500.00	Pamunkey Natural Resources (EPA, other internal funds)
Cultural Resources Associate in-kind match	\$0.00	\$2,250.00	Pamunkey internal funds
Executive Director in-kind match	\$0.00	\$6,000.00	Pamunkey internal funds
Finance Director in-kind match	\$0.00	\$7,500.00	Pamunkey internal funds
	\$0.00	\$35,900.00	

Fringe Benefits

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Travel

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Equipment

Description	Requested Fund Amount	Match Amount	Match Source
Pamunkey Community Center in-kind usage	\$0.00	\$6,000.00	Rental Fee: \$150/hr x 4 hours x 10 events
	\$0.00	\$6,000.00	

Supplies

Description	Requested Fund Amount	Match Amount	Match Source
Catering for two outreach events	\$2,500.00	\$0.00	
	\$2,500.00	\$0.00	

Construction

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Contracts

Description	Requested Fund Amount	Match Amount	Match Source
Dewberry - Stormwater study, resilience plan development & authoring, assist with outreach	\$295,000.00	\$0.00	
Kenah Consulting - Lead community outreach, develop sovereignty plan, ensure cultural consideration	\$50,000.00	\$0.00	
Old Dominion University Institute for Coastal Adaptation & Resilience - Technical Assistance	\$5,000.00	\$0.00	
		\$350,000.00	\$0.00

Pre-Award and Startup Costs

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

Other Direct Costs

Description	Requested Fund Amount	Match Amount	Match Source
Stipends for community engagement - \$100 per household x 25 households x 1 workshop	\$2,500.00	\$0.00	
Community stipends for shorter events - \$50 per household x 30 households x 5 events	\$7,500.00	\$0.00	
Stipends for community participants - \$50 x 8 interviews	\$400.00	\$0.00	
		\$10,400.00	\$0.00

Supporting Documentation - General

Supporting Documentation

Named Attachment	Required Description	File Name

Named

Attachment	Required Description	File Name
Detailed map of the project area(s) (Projects/Studies)	General area map by Pamunkey Natural Resources Watershed-scale map by VIMS, from Pamunkey Shoreline Management Plan	CID510304F_PamunkeyIndianTribe_CFPF_ProjectAreaMap.pdf
FIRMette of the project area(s) (Projects/Studies)	FIRMette maps 51101C0235F & 51101C0255F	CID510304F_PamunkeyIndianTribe_CFPF_FIRM.pdf
Historic flood damage data and/or images (Projects/Studies)	Photos highlighting key flood areas on Pamunkey Reservation in Winter & Spring 2025	CID510304F_PamunkeyIndianTribe_CFPF_FloodingPhotos_Winter2025.pdf
A link to or a copy of the current floodplain ordinance		
Maintenance and management plan for project		
A link to or a copy of the current hazard mitigation plan	Middle Peninsula 2021 Hazard Mitigation Plan	CID510304F_PamunkeyIndianTribe_CFPF_Adopted_FINAL_2021_Amende
A link to or a copy of the current comprehensive plan		
Social vulnerability index score(s) for the project area	Pamunkey Indian Reservation SVI by Block Group, ADAPTVA showing high social vulnerability	CID510304F_PamunkeyIndianTribe_CFPF_SVI.pdf

Named

Attachment	Required Description	File Name
Authorization to request funding from the Fund from governing body or chief executive of the local government	Support letter from Pamunkey Chief Kevin Brown authorizing this request for funds	CID510304F_PamunkeyIndianTribe_CFPF_RequestAuthorization_ChiefBro
Signed pledge agreement from each contributing organization		
Maintenance Plan		
Benefit Cost Analysis		

Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits and compares those benefits to its cost-effectiveness.

Named Attachment	Required Description	File Name
Other Relevant Attachments	<p>Letters of commitment, scopes of work, and fee estimates from Dewberry and Kenah Consulting; EPA General Assistance Program Award Letter (match support); Pamunkey Reservation Shoreline Management Plan (VIMS, 2019); Characterization of the Water Resources of the Pamunkey River Watershed in Virginia (USGS, VCU Rice Rivers Center Technical Report 2024-5024); The Role of Traditional Knowledge in Coastal Adaptation Priorities (Hutton and Allen [ODU], 2020)</p>	CID510304F_PamunkeyIndianTribe_CFPF_AdditionalSupportingDocuments

Letters of Support

Description	File Name	Upload		
		Type	Size	Date
Chesapeake Bay Foundation Letter of Support	CID510304F_PamunkeyIndianTribe_CFPF_Support letter.CBF.112125.pdf	pdf	71 KB	12/01/2025 11:12 AM

Description	File Name	Type	Size	Upload Date
Indigenous Conservation Council of the Chesapeake Bay Letter of Support	CID510304F_PamunkeyIndianTribe_CFPF_SupportLetter.1CC_11-26-2025.pdf	pdf	134 KB	12/01/2025 11:13 AM
ODU ICAR Letter of Support	CID510304F_PamunkeyIndianTribe_CFPF_Support letter.Institute for Coastal Adaptation.pdf	pdf	188 KB	12/01/2025 11:11 AM