

# 3800 - CID510304F\_PamunkeyIndianTribe\_CFPF

## Application Details

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<b>Funding Opportunity:</b>		3292-Virginia Community Flood Preparedness Fund - Capacity Building/Planning Grants - CY25 Round 6
<b>Funding Opportunity Due Date:</b>	Dec 1, 2025 11:59 PM	
<b>Program Area:</b>	Virginia Community Flood Preparedness Fund	
<b>Status:</b>	Under Review	
<b>Stage:</b>	Final Application	
<b>Initial Submit Date:</b>	Dec 1, 2025 3:14 PM	
<b>Initially Submitted By:</b>	Joseph Capella	
<b>Last Submit Date:</b>		
<b>Last Submitted By:</b>		

## Contact Information

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### Primary Contact Information

<b>Active User*:</b>	Yes			
<b>Type:</b>	External User			
<b>Name*:</b>	Mr.	Joseph	Middle Name	Capella
	Salutation	First Name		Last Name
<b>Title:</b>				
<b>Email*:</b>	joseph.capella@pamunkey.org			
<b>Address*:</b>	1054 Pocahontas Trail			
	King William	Virginia	23086	
	City	State/Province	Postal Code/Zip	
<b>Phone*:</b>	(804) 843-2452	Ext.		
	Phone			
	###-###-####			
<b>Fax:</b>	###-###-####			
<b>Comments:</b>				

## Organization Information

**Status\*:** Approved

**Name\*:** Pamunkey Indian Tribe

**Organization Type\*:** Tribal Government

**Tax ID\*:** 80-0376654

**Unique Entity Identifier (UEI)\*:** HVBCJ2A6BVG7

**Organization Website:**

**Address\*:** 1054 Pocahontas Trail

**Phone\*:** King William Virginia 23086-  
City State/Province Postal Code/Zip  
804-843-2452 Ext.  
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**Fax:** ###-###-####

**Benefactor:**

**Vendor ID:**

**Comments:**

## VCFPF Applicant Information

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### *Project Description*

**Name of Local Government\*:** Pamunkey Indian Tribe

Your locality's CID number can be found at the following link: [Community Status Book Report](#)

**NFIP/DCR Community Identification Number (CID)\*:** 510304

If a state or federally recognized Indian tribe,

**Name of Tribe:** Pamunkey Indian Tribe

**Authorized Individual\*:** Richard Matens  
First Name Last Name

**Mailing Address\*:** 1054 Pocahontas Trail  
Address Line 1  
Address Line 2  
King William Virginia 23086  
City State Zip Code

**Telephone Number\*:** 804-885-3344

**Cell Phone Number\*:** 804-885-3344

**Email\*:** richard.matens@pamunkey.org

Is the contact person different than the authorized individual?

**Contact Person\*:** Yes

**Contact:** Joseph Capella  
First Name Last Name  
1054 Pocahontas Trail  
Address Line 1  
Address Line 2  
King William Virginia 23086  
City State Zip Code

**Telephone Number:** 804-843-2452

**Cell Phone Number:** 908-601-0426

**Email Address:** joseph.capella@pamunkey.org

**Enter a description of the project for which you are applying to this funding opportunity**

**Project Description\*:**

The Pamunkey Indian Reservation faces immense threat from sea level rise and flooding, with much of the land subject to submersion and frequent flooding by 2100. Accordingly, the Pamunkey Tribe aims to develop a flood resilience master plan in partnership with Dewberry, Kenah Consulting, and Old Dominion University's ICAR which will help guide community measures to protect land and citizens, ensure long-term economic viability, and honor the inseparability of natural and cultural resources.

**Low-income geographic area means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.**

Is the proposal in this application intended to benefit a low-income geographic area as defined above?

**Benefit a low-income geographic area\*:** Yes

**Information regarding your census block(s) can be found at census.gov**

**Census Block(s) Where Project will Occur\*:** Blocks 1026, 1041, 1042, 1064, 1065, 1066, 1067

**Is Project Located in an NFIP Participating Community?\*** Yes

**Is Project Located in a Special Flood Hazard Area?\*** Yes

**Flood Zone(s) (if applicable):** AE, X

**Flood Insurance Rate Map Number(s) (if applicable):** 51101C0235F, 51101C0255F

**Eligibility - Round 4**

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## **Eligibility**

Is the applicant a local government (including counties, cities, towns, municipal corporations, authorities, districts, commissions, or political subdivisions created by the General Assembly or pursuant to the Constitution or laws of the Commonwealth, or any combination of these)?

**Local Government\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration

If the applicant is not a town, city, or county, are letters of support from all affected local governments included in this application?

**Letters of Support\*:** N/A  
Yes - Eligible for consideration  
No - Not eligible for consideration

Has this or any portion of this project been included in any application or program previously funded by the Department?

**Previously Funded\*:** No  
Yes - Not eligible for consideration  
No - Eligible for consideration

Has the applicant provided evidence of an ability to provide the required matching funds?

**Evidence of Match Funds\*:** Yes  
Yes - Eligible for consideration  
No - Not eligible for consideration  
N/A - Match not required

## **Scoring Criteria for Capacity Building & Planning - Round 4**

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### **Scoring**

**Eligible Capacity Building and Planning Activities (Select all that apply) – Maximum 100 points. To make multiple selections, Hold CTRL and click the desired items.**

#### **Capacity Building and Planning\*:**

Development of a new resilience plan, Goal planning, implementation, and evaluation, Resource assessments, planning, strategies, and development, Stakeholder engagement and strategies

**Is the project area socially vulnerable?** (based on ADAPT Virginia's Social Vulnerability Index Score)

#### **Social Vulnerability Scoring:**

Very High Social Vulnerability (More than 1.5)  
High Social Vulnerability (1.0 to 1.5)  
Moderate Social Vulnerability (0.0 to 1.0)  
Low Social Vulnerability (-1.0 to 0.0)  
Very Low Social Vulnerability (Less than -1.0)

**Socially Vulnerable\*:** High Social Vulnerability

**Is the proposed project part of an effort to join or remedy the community's probation or suspension from the NFIP?**

**NFIP\*:** No

**Is the proposed project in a low-income geographic area as defined below?**

"Low-income geographic area" means any locality, or community within a locality, that has a median household income that is not greater than 80 percent of the local median household income, or any area in the Commonwealth designated as a qualified opportunity zone by the U.S. Secretary of the Treasury via his delegation of authority to the Internal Revenue Service. A project of any size within a low-income geographic area will be considered.

**Low-Income Geographic Area\*:** Yes

**Does this project provide “community scale” benefits?**

**Community Scale Benefits\*:** 50-100% of census block

**Comments:**

The Pamunkey Reservation contains multiple census blocks, all of which represent Pamunkey citizens and their families who will benefit from this resilience plan.

## Scope of Work and Budget Narrative - Capacity Building and Planning - Round 4

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### ***Scope of Work - General Information***

#### **Upload your Scope of Work**

Please refer to Part IV, Section B. of the grant manual for guidance on how to create your scope of work

**Scope of Work Attachment\*:** CID510304F\_PamunkeyIndianTribe\_CFPF\_ScopeOfWork.pdf

**Comments:**

### ***Budget Narrative***

**Budget Narrative Attachment\*:** CID510304F\_PamunkeyIndianTribe\_CFPF\_BudgetNarrative.pdf

**Comments:**

## Scope of Work Supporting Information - Capacity Building and Planning

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### ***Scope of Work Supporting Information***

**Describe identified resource needs including financial, human, technical assistance, and training needs**

#### **Resource need identification\*:**

The Tribe currently lacks both the staffing and financial capacity to develop a resilience plan and to undertake a stormwater study. Additionally, no dedicated funding for flood resilience is currently available within the Tribe. The funding requested in this proposal will enable the Tribe to meet critical resource needs by supporting the hiring of third-party consultants to conduct a stormwater study and develop a draft resilience plan that incorporates comprehensive community engagement and outreach strategies.

**Describe the plan for developing, increasing, or strengthening knowledge, skills and abilities of existing or new staff. This may include training of existing staff, hiring personnel, contracting consultants or advisors**

#### **Development of Existing or New**

##### **Staff\*:**

The funding requested will not cover training of existing staff training or hiring new staff. However, existing funding will be used to build Pamunkey staff capacity through formal training and certifications such as the Certified Floodplain Manager certification or DEQ's Stormwater and Erosion certification training. Upon competition and approval of the plan, tribal staff will gain a comprehensive understanding of flood impacts, risks, and actionable steps for project implementation through their close collaboration with the consultants and the advisors.

**Where capacity is limited by funding, what strategies will be developed to increase resources in the local government? (This may include work with non-governmental organization, or applying for grants, loans, or other funding sources)**

## Resource Development

### Strategies\*:

The Tribe will actively be seeking other funding opportunities, such as the CFPF pipeline, to implement resilience strategies and actions identified in the plan. These will not only fund projects, but create new positions whose roles will be easier to identify once the plan is in place. The Tribe is partnering with ICAR-ODU and other partners to increase capacity for the duration of the project.

### Describe policy management and/or development plans

#### Policy management and/or development\*:

The successfully adopted and approval plan will assist in identifying future projects, flood preparedness, and strategies as well as guiding the Tribe's future resilience policies and efforts. It will also help the tribe draft new ordinances into their governing documents to guide forward-thinking land, resource, and asset management by the government and citizens.

### Describe plans for stakeholder identification, outreach, and education strategies

#### Stakeholder identification, outreach, and education strategies\*:

The project team will host a series of meetings with stakeholders, including steering committee members and project partners identified in the Work Plan. These meetings will provide opportunities for discussion, information sharing, and the co-production of resilience strategies and actions. In addition, public meetings and engagement events will be held to capture input from a wide range of community members, ensuring that voices from all parts of the Tribe, regardless of socioeconomic status or race, are included in the planning process.

## Budget

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### *Budget Summary*

#### Grant Matching Requirement\*:

LOW INCOME - Planning and Capacity Building - Fund 90%/Match 10%

\*Match requirements for Planning and Capacity Building in low-income geographic areas will not require match for applications requesting less than \$3,000.

Is a match waiver being requested?

**Match Waiver Request** No

Note: only low-income communities are eligible for a match waiver.

\*:

**I certify that my project is in a low-income geographic area:** Yes

**Total Project Amount (Request + Match)\*:** \$404,800.00

\*\*This amount should equal the sum of your request and match figures

**REQUIRED Match Percentage Amount:** \$40,480.00

## BUDGET TOTALS

Before submitting your application be sure that you meet the match requirements for your project type.

**Match Percentage:**

10.35%

Verify that your match percentage matches your required match percentage amount above.

**Total Requested Fund Amount:** \$362,900.00

**Total Match Amount:** \$41,900.00

**TOTAL:** \$404,800.00

***Personnel***

Description	Requested Fund	Match	Match Source
	Amount	Amount	
Cultural Resources Director in-kind match	\$0.00	\$6,650.00	Pamunkey internal funds
Natural Resources Director in-kind match	\$0.00	\$13,500.00	Pamunkey Natural Resources (EPA, other internal funds)
Cultural Resources Associate in-kind match	\$0.00	\$2,250.00	Pamunkey internal funds
Executive Director in-kind match	\$0.00	\$6,000.00	Pamunkey internal funds
Finance Director in-kind match	\$0.00	\$7,500.00	Pamunkey internal funds
	<b>\$0.00</b>	<b>\$35,900.00</b>	

***Fringe Benefits***

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

***Travel***

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

***Equipment***

Description	Requested Fund	Match	Match Source
	Amount	Amount	
Pamunkey Community Center in-kind usage	\$0.00	\$6,000.00	Rental Fee: \$150/hr x 4 hours x 10 events
	<b>\$0.00</b>	<b>\$6,000.00</b>	

***Supplies***

Description	Requested Fund Amount	Match Amount	Match Source
Catering for two outreach events	\$2,500.00	\$0.00	
	<b>\$2,500.00</b>	<b>\$0.00</b>	

**Construction**

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

**Contracts**

Description	Requested Fund Amount	Match Amount	Match Source
Dewberry - Stormwater study, resilience plan development & authoring, assist with outreach	\$295,000.00	\$0.00	
Kenah Consulting - Lead community outreach, develop sovereignty plan, ensure cultural consideration	\$50,000.00	\$0.00	
Old Dominion University Institute for Coastal Adaptation & Resilience - Technical Assistance	\$5,000.00	\$0.00	
	<b>\$350,000.00</b>	<b>\$0.00</b>	

**Pre-Award and Startup Costs**

Description	Requested Fund Amount	Match Amount	Match Source
No Data for Table			

**Other Direct Costs**

Description	Requested Fun Amount	Match Amount	Match Source
Stipends for community engagement - \$100 per household x 25 households x 1 workshop	\$2,500.00	\$0.00	
Community stipends for shorter events - \$50 per household x 30 households x 5 events	\$7,500.00	\$0.00	
Stipends for community participants - \$50 x 8 interviews	\$400.00	\$0.00	
	<b>\$10,400.00</b>	<b>\$0.00</b>	

**Supporting Documentation - General**

**Supporting Documentation**

Named Attachment	Required Description	File Name
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<b>Named Attachment</b>	<b>Required Description</b>	<b>File Name</b>
Detailed map of the project area(s) (Projects/Studies)	General area map by Pamunkey Natural Resources Watershed-scale map by VIMS, from Pamunkey Shoreline Management Plan	CID510304F_PamunkeyIndianTribe_CFPF_ProjectAreaMap.pdf
FIRMette of the project area(s) (Projects/Studies)	FIRMette maps 51101C0235F & 51101C0255F	CID510304F_PamunkeyIndianTribe_CFPF_FIRM.pdf
Historic flood damage data and/or images (Projects/Studies)	Photos highlighting key flood areas on Pamunkey Reservation in Winter & Spring 2025	CID510304F_PamunkeyIndianTribe_CFPF_FloodingPhotos_Winter2025.pdf
A link to or a copy of the current floodplain ordinance		
Maintenance and management plan for project		
A link to or a copy of the current hazard mitigation plan	Middle Peninsula 2021 Hazard Mitigation Plan	CID510304F_PamunkeyIndianTribe_CFPF_Adopted_FINAL_2021_Amendment_Plan_093122_RED.pdf
A link to or a copy of the current comprehensive plan		
Social vulnerability index score(s) for the project area	Pamunkey Indian Reservation SVI by Block Group, ADAPTVA showing high social vulnerability	CID510304F_PamunkeyIndianTribe_CFPF_SVI.pdf

**Named****Attachment****Required Description****File Name**

Authorization to  
request funding  
from the Fund  
from governing  
body or chief  
executive of the  
local government

Support letter  
from Pamunkey  
Chief Kevin  
Brown  
authorizing this  
request for  
funds

CID510304F\_PamunkeyIndianTribe\_CFPF\_RequestAuthorization\_ChiefBro

Signed pledge  
agreement from  
each contributing  
organization

Maintenance  
Plan

*Benefit-cost analysis must be submitted with project applications over \$2,000,000. in lieu of using the FEMA benefit-cost analysis narrative to describe in detail the cost benefits and value. The narrative must explicitly indicate the risk reduction benefits and compares those benefits to its cost-effectiveness.*

Benefit Cost  
Analysis

Named Attachment	Required Description	File Name
Other Relevant Attachments	Letters of commitment, scopes of work, and fee estimates from Dewberry and Kenah Consulting; EPA General Assistance Program Award Letter (match support); Pamunkey Reservation Shoreline Management Plan (VIMS, 2019); Characterization of the Water Resources of the Pamunkey River Watershed in Virginia (USGS, VCU Rice Rivers Center Technical Report 2024-5024); The Role of Traditional Knowledge in Coastal Adaptation Priorities (Hutton and Allen [ODU], 2020)	CID510304F_PamunkeyIndianTribe_CFPF_AdditionalSupportingDocuments

### ***Letters of Support***

Description	File Name	Type	Size	Upload Date
Chesapeake Bay Foundation Letter of Support	CID510304F_PamunkeyIndianTribe_CFPF_Support letter.CBF.112125.pdf	pdf	71 KB	12/01/2025 11:12 AM

Description	File Name	Upload		
		Type	Size	Date
Indigenous Conservation Council of the Chesapeake Bay Letter of Support	CID510304F_PamunkeyIndianTribe_CFPF_SupportLetter.ICC_11-26-2025.pdf	pdf	134 KB	12/01/2025 11:13 AM
ODU ICAR Letter of Support	CID510304F_PamunkeyIndianTribe_CFPF_Support letter.Institute for Coastal Adaptation.pdf	pdf	188 KB	12/01/2025 11:11 AM