



Date Prepared: \_\_\_\_\_  
Prepared By: \_\_\_\_\_

**GENERAL PERMIT REGISTRATION STATEMENT FOR  
VIRGINIA REGULATED IMPOUNDING STRUCTURES WITH LOW-HAZARD POTENTIAL**

**Note: The required fee must be paid online through DSIS or mailed with the fee form to: Virginia Department of Conservation and Recreation, Division of Finance, Accounts Payable, 600 E. Main St., 24th Floor, Richmond, Virginia 23219.**

Reference: Impounding Structures Regulations, 4VAC 50-20-10 et seq., including 4VAC 50-20-500, Virginia Soil and Water Conservation Board

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**1. Name of Dam:** \_\_\_\_\_ Inventory Number: \_\_\_\_\_  
Other Name (if any): \_\_\_\_\_  
Nearest Address: \_\_\_\_\_  
Dam Height (ft): \_\_\_\_\_ Maximum Impoundment Volume (acre-ft): \_\_\_\_\_

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**2. Hazard Potential Classification** (See 4VAC 50-20-40 and 4VAC50-20-501A, Virginia Impounding Structure Regulations)  
(Check one) ☐ LOW ☐ LOW, EXEMPT

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**3. Name of Owner:** \_\_\_\_\_  
If a corporation, name of representative: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
Telephone: (Business) \_\_\_\_\_ (Residential) \_\_\_\_\_  
Email: \_\_\_\_\_  
*Note: Please attach a list of all other owners with their contact information, if applicable; See Ownership Support Documentation on Page 2.*

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**4. Date of Last Emergency Preparedness Plan (EPP):** \_\_\_\_\_

**5. Date of Last PE Inspection:** \_\_\_\_\_

**6. Date of Last Owner Inspection:** \_\_\_\_\_

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**REGISTRATION STATEMENT BY OWNER**

I certify that I have all the legal authority necessary to operate and maintain this dam in accordance with the Dam Safety Act and its attendant regulations.

I further certify that the impounding structure

- (i) is classified as low hazard pursuant to a determination by the department or the owner's professional engineer in accordance with VA Code §10.1-604.1 and 4VAC50-20-501A,
- (ii) is, to the best of my knowledge, properly and safely constructed and currently has no observable deficiencies; and
- (iii) shall be maintained and operated in accordance with the provisions of the general permit.

Signed: \_\_\_\_\_  
Owner's Signature Print Name

This \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ .

Please attach the signatures of other owners, if there are multiple certificate applicants, and submit the supporting ownership documentation; *See Ownership Support Documentation on Page 2.*

### **Ownership Support Documentation:**

With regards to Ownership, an impounding structure located within the Commonwealth of Virginia can be owned by one Owner or multiple Owners. For the impounding structure in question, please indicate below through the use of the checkboxes (check all that apply) what category (single or multiple) you as the Owner represent and provide the required applicable documentation to the Department.

#### **For impounding structures with a single Owner, the individual completing the Application must:**

- ☐ Sign the statement certifying that you are the sole Owner of the impounding structure and have all the legal authority necessary to operate and maintain this structure in accordance with the Dam Safety Act and its attendant regulations.
- ☐ Provide any requested supporting documentation, such as the legal deed recorded in the appropriate local courthouse or land records office.

#### **For impounding structures with multiple Owners, the individual completing the Application must:**

- ☐ Sign the statement certifying that you are an Owner of the impounding structure and have the legal authority necessary to operate and maintain this structure in accordance with the Dam Safety Act and its attendant regulations.
- ☐ Provide a listing of all Owners of the impounding structure, including all applicable contact information.
- ☐ If there is more than one Owner of the impounding structure to be named on the Operation and Maintenance Certificate, all the Owners must sign registration statements (which may be attached separately).

#### **Copies of the applicable legal documentation verifying the authority must be provided. Please indicate below which documents have been provided.**

- ☐ Copies of any contracts or other types of written legal agreements between multiple fee-simple Owners.
- ☐ Copies of any recorded easements permitting the construction of the impounding structure in question.
- ☐ Copies of any written maintenance agreements.
- ☐ Copies of any agreements recorded for a Homeowner's Association or a Property Owners' Association including covenants, deed restrictions, recorded instruments, or other declarations as defined per section §55-508.
- ☐ Copies of the list of all current Officers of the Homeowner's Association or a Property Owners' Association. If the Association is registered with the State Corporation Commission, a copy of the applicable registration should also be provided.